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1.0 ABOUT THE PROGRAM

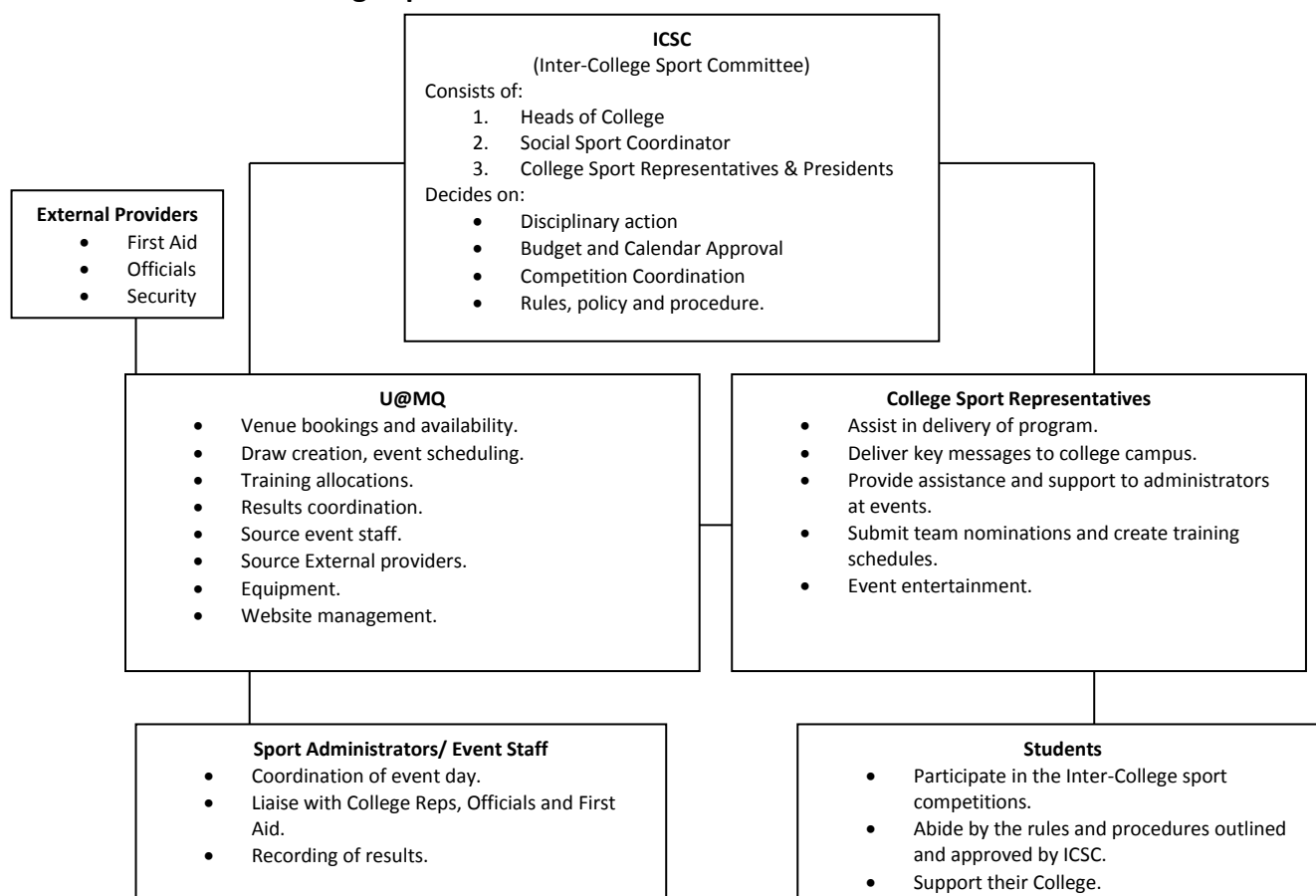
1.1 Introduction

Each year Dunmore Lang College (DLC), Macquarie University Village (MUV) and Robert Menzies College (RMC) compete for the ultimate sporting glory and bragging rights as the best sporting college. Events are held on a monthly basis, with Sport Representatives from each college organising the teams.

Macquarie University Sport has established the below manual to ensure the ongoing success of the tournament through a professionally administered program. The manual outlines policies and procedures related to each event including; code of conduct, alcohol policies, eligibility, team confirmation, first aid procedures, protests and results access.

Due to the varying sports that are contested within the College Sport Competition, the manual clearly outlines requirements for each sport. These requirements include the number of players, rules governing the sport, events to be competed in, first aid requirements, volunteer requirements and any exceptions to the sport specific rules. The majority of guidelines are set by the state sporting organisation in conjunction with the national body. There are some variations added by MQU Sport for differing reasons, including safety, game times and draw issues.

1.2 Intercollege Sport Structure



1.3 Event Calendar and Sport Planning

The ICSC will meet annually prior to the commencement of the University Semester to discuss sport options to be included in the calendar, and will propose dates.

Sport options available:

Volleyball	Basketball	Netball
Tennis	Touch Football	Rugby 10's
Football	Badminton / Table Tennis	Squash
Waterpolo	Cricket	Rowing

Please note that as part of Macquarie Universities Diversity Week program it is compulsory for all colleges to compete in the annual Central Courtyard Challenge.

2.0 Policies and Procedures

2.1 Code of Conduct and Disciplinary Procedures

The Inter-college sport model is a traditional competition built upon the structure of inclusion, participation, competition and sportsmanship. To ensure competitors and spectators uphold the tradition of respectable competition, all college members are required to sign an Inter-college Code of Conduct which will provide expectations in relation to behaviour at these events. Every incoming member of a College must be presented with, and sign, the Inter-College Code of Conduct prior to competing in any event. Signature and acceptance of the Inter-College Code of Conduct indicates that a College member is aware of his/her responsibilities and agrees to be subject to these guidelines, rules and regulations. Should a college member be in breach of this code of conduct, Macquarie University Sport (on behalf of Macquarie University) will investigate the alleged breach, notify the college of the possible breach, request a right of reply from the affected party, and if satisfied that a breach may have occurred impose a penalty or penalties as outlined below:

- (i) suspend the person from the next game or fixture in the event in which s/he is due to compete
- (ii) suspend the person from future inter-college events
- (iii) withdraw any or all awards, placing's and records obtained by that person or that person's team, during the event
- (iv) ban the person from being involved in the event in any form whatsoever including being present at event venues, and official functions of the event
- (v) reprimand the person
- (vi) any other penalty deemed appropriate in the circumstances.
- (vii) any further action required by the respective College of residence, as outlined under their residential agreement.

2.2 Alcohol

Inter-college sports events are alcohol free events. Competitors or spectators are forbidden to consume alcohol at inter-college sports venues unless prior permission has been obtained in conjunction with Macquarie University Sport to hold a post-event celebration. In this instance, correct RSA regulations will be followed, in accordance with the Macquarie University Alcohol policy. Student College Sport Representatives are responsible for ensuring this regulation is enforced, and for reporting any incidences to the Macquarie University Sport competition coordinator on duty.



2.3 Eligibility

A competitor must be a *bona fide* residential member of his/her respective College. This entails the following:

- (i) Having accepted residential membership of that college from within one week of the commencement of that particular academic semester for their university institution.
- (ii) Residing in that college and liable to pay fees in respect of such residence, or being the holder of a scholarship which relieves him/her from the liability to pay fees

2.4 Competition Draws and Scoring

Macquarie University Village, Robert Menzies College and Dunmore Lang College will play each other in a round-robin event at each respective sporting event. The competition draw will be randomized at each occasion to ensure teams play at different times at each event.

The majority of sports are played in a fixture format with fixtures resulting in a 3-2-1 system (3 points for a win, 2 points for a draw and 1 point for a loss). Any team which defaults, forfeits, is disqualified or does not show for their game will be awarded zero (0) points.

At the conclusion of the inter-college Semester One sporting calendar, the points awarded to each team will be tallied, and a BBQ will be held at the last event of Semester One to recognize the winning college.

At the conclusion of the inter-college sporting calendar, the points awarded to each team will be tallied, with the inter-college trophy being awarded to the college whom has the highest aggregate of points in both the male and female competitions over both Semesters. This college shall be entitled to hold the cup for a period of twelve (12) months. In the event of two or more colleges, one of which is already the holder of the inter-college trophy, scoring a like number of points, then the incumbent College holding the cup shall be entitled to hold the inter-college trophy for a further twelve months. In the event of two or more Colleges, none of which is the holder of the cup, scoring a like number of points, then the Colleges so tying shall be entitled to hold the Cup, each for an equal period, in an order to be decided by lot at a meeting constituted of one representative of each College concerned; such a meeting shall be held within one week of the last event decided.

2.5 Venue

Macquarie University Sport will book and coordinate the venues for each event, and ensure all set-up requirements and equipment is provided. In the interest of maintaining our valuable relationships with our neighbours, Macquarie University Sport requires all event spectators at the sports fields sit on the east side, north or south ends of the Campbell, Gwilliam and Northern Ovals. College Sport Representatives are responsible for ensuring the venue is left in a clean and tidy state.

Macquarie University Sport reserves the right to cancel, suspend or alter bookings when facilities are required for other purposes. Advance notice will be given where possible. Macquarie University Sport also reserves the right to close the fields at any time due to inclement weather.

2.6 Inter-college Trophy

The names of any Colleges winning/sharing the inter-college trophy or shield shall be inscribed on the trophy, at a cost to the winning college. The trophy and shield donated for perpetual competition shall reside at the winning college until the conclusion of the following year's competition. The holder of the inter-college trophy



and shield are responsible for its upkeep and safety. Any damage shall be repaired at the cost of that College before it is handed to the successor.

2.7 Officials

Macquarie University Sport will provide one appropriately qualified official for each competition. Colleges will provide touch judge/line marker officials for the codes of Rugby, Volleyball, Water polo and Football (Soccer). For events wherein it is common practice to have two officials (Netball and Basketball), each college will contribute \$100 towards these costs.

2.8 Team Confirmation

The sports representative from each attending college will provide confirmation via email to the Macquarie University Sport Social Sport Coordinator of the respective teams in attendance at the competition at least **ONE WEEK** prior to the event. If a team does not show on the day of the event, it will result in a forfeit to the competing team. The college to which the team belongs will be invoiced for the cost of the umpire fees for this forfeited game.

2.9 Insurance Policy and Claims

The University provides Personal Accident insurance to its students (including students of the Sydney Institute of Business & Technology) in respect of:

- Academic activities [i.e. whilst on campus, class field trips/excursions/research & observation visits, field placement, work experience, practicum's and community outreach programs (including travelling but not the daily commuting to and from Uni)] directly related to an approved course and all other associated activities relative which are authorized by the University.
- Non-academic activities (viz University supported sporting or other sub club activities).

The cover is restricted to Australia.

The benefits under Personal Accident Insurance are:

- Capital Benefits (death, disablement)
- Weekly Injury benefit (loss of income)
- Non- Medicare Medical expenses
- Out of pocket expenses (non-income earner)
- HECS and/or Post Graduate Fees
- Domestic Help (non-income earners)
- Student Tutorial.
- Bed care benefit
- Injury Assistance Benefit
- Home Modification Benefit

If an injury is sustained whilst competing in Macquarie University Sport Intercollege Competition please contact the Macquarie University Social Sport Coordinator on (02) 9850 7636 to obtain a Personal Accident Claim Form.

2.10 First Aid Provision/Ambulance Procedures

Macquarie University Sport will provide a senior first aid qualified sports administrator to oversee each inter-college sporting event. In the instance of high-risk sports (Rugby and Football), Macquarie University Sport will organize the provision of St John's Ambulance volunteers to provide first aid. Each college will contribute to cover any possible costs this may entail (up to \$100 per college per event). College Sport representatives are responsible for ensuring that participants and spectators use sufficient sun protection including sunscreen, wide brim hats and long sleeve garments on the day of the event.

In the case that an ambulance must attend the event, the person/s injured will incur the cost and be responsible for the payment of the bill.

2.11 Protests

Protests regarding inter-college sporting competition may be pursued in the following ways:

- (i) Protests regarding the competition, the interpretation or application of rules or the actions of officials or competitors must be made to the chief match or event official within one hour of the conclusion of the fixture. Should the matter require further consideration after this stage, Macquarie University Sport (on behalf of Macquarie University) will investigate the alleged breach, request a right of reply from the affected party, and provide a ruling regarding the protest.
- (ii) Protests regarding the eligibility of competitors or any other breach of the Sporting By-laws may be made up until one week after the completion of competition in the final sport for the calendar year.

Protests regarding the unreasonable or anti-social behaviour of either competitors or spectators should be received by Macquarie University Sport as soon as possible after the event. Should the matter require further consideration after this stage, Macquarie University Sport (on behalf of Macquarie University) will investigate the alleged breach, request a right of reply from the affected party and impose a penalty as noted in the code of conduct.

2.12 Results and website access

The intercollege schedule and results will be available online via; www.campuslife.mq.edu.au/intercollege. It is up to the sport representatives to distribute the website address and encourage residents to visit.

